

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
December 5, 2023**

These are the minutes of the Regular Board Meeting held on December 5, 2023. The meeting was called to order at 6:01 p.m. by President Harradine.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
 Jeffrey Harradine, President (left at 6:40 p.m.)
 David Howlett, Board Member
 Robert Lewis, Vice President
 Kathy Robertson, Board Member
 David Stroup, Board Member
 Michael Turbeville, Board Member (left at 6:40 p.m.)

Also present were:

Sean Bruno, Superintendent of Schools
 Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
 Jerilee Gulino, Assistant Superintendent for Human Resources
 Ryan Lanigan, Assistant Superintendent for Instruction
 Jill Reichhart, Director of Finance
 Deb Moyer, District Clerk

Joan Harradine	Pam Hasen	Chris Arnold
Jody Battisti	Joe Setek	Anthony Benson
Katie Contrera	Scott Hopsicker	Pam Lashbrook
Joshua Miesch	Charles Kinsey	Dawn Siragusa
Jayden Miesch	Deborah Wahl	Catherine Goetz
Craig Coon	Patrick Clarke	Connally Edozien
Kathleen Jaccarino	Kristen Kimble	Sophia Edozien
Sue Sodoma	Joe Flanagan	Cate Edozien
John DeBaun	Scott Morrison	Marsha Hickey
Neil Czerniak	Jim Goetz	Karen Ekeze
Ella Johnson	Kathy Goetz	

ORDER OF THE AGENDA

Ms. Carbone moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Lewis moved, seconded by Ms. Carbone, that the Board of Education approve the November 21, 2023, Regular Board Meeting Minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- James C. Fallon Award: Mr. Harradine presented the 2023 James C. Fallon Distinguished Service Award to James Goetz, MD.
- Quarter 1 Academic Review: Ryan Lanigan, Assistant Superintendent for Instruction shared academic highlights for the first quarter of school.

COMMUNICATION – PUBLIC COMMENTS

- The following community members addressed the Board of Education:
 - Jody Battisti addressed the Board about a potential leave of absence.
 - Katie Contrera addressed the Board about concerns involving the High School schedule and AP exams.
 - Joshua Miesch shared concerns about a potential leave of absence.

- Kristen Bartnick discussed personnel changes at the high school.
- Ella Johnson advocated for the importance of DEI.

BOARD REPORTS

- Executive Committee: Mr. Bruno and Mr. Harradine attended the November 29, 2023 meeting at Ridgemont Country Club (see highlights submitted by Mr. Harradine, below).
 1. About half of MCSBA's school board members have logged into the new website. The association has pushed a lot of content to this website, so anyone with interest should check it out.
 2. Ten legislative position papers have been prepared on a variety of topics. Available on the website.
 3. The legislative breakfast is on February 3 for anyone interested in attending.
 4. Also, members of the Legislative Committee have the ability to nominate students from their districts to present on issues to legislators. This will happen on December 11 and five districts will send students. If Brockport students are interested, they can be nominated by our legislative delegate next year.

1. New Business

- None

2. Policy Development

Policies 2.1-2.15 were reviewed for first reading.

- 2.1 7240 Student Records: Access and Challenge
- 2.2 7242 Student Directory Information
- 2.3 7243 Military Recruiters' Access to Secondary School Students and Information on Students (Military Recruiters' and Institutions of Higher Education)
- 2.4 7250 Parent Involvement (Remove)
- 2.5 7260 Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
- 2.6 7270 Designation of Person in Parental Relation (Remove)
- 2.7 7300 Student Use of Personal Technology (Remove)
- 2.8 7309 Complaints and Grievances by Students (Remove)
- 2.9 7310 School Conduct and Discipline (Remove)
- 2.10 7312 Loss or Destruction of District Property or Resources (Remove)
- 2.11 7314 Suspension of Students
- 2.12 7315 Student Rights of Free Expression
- 2.13 7317 Use of Physical Intervention (Remove)
- 2.14 7320 Alcohol, Tobacco, Drugs, and Other Substances (Students)
- 2.15 7330 Searches, Interrogations, and Investigations

3. Instructional Planning & Services

- 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction
 - None
- 3.2 Mr. Howlett, moved, seconded by Ms. Carbone, RESOLVED, that the Board approve the Brockport Varsity Baseball team trip to attend the South Atlantic Bank Invitational in Myrtle Beach, South Carolina, March 29-April 6, 2024. The motion carried 5-0.
- 3.3 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared that the Youth Risk Behavior Survey developed by the Monroe County Department of Public Health was completed by OMS and HS students. Data was sent to Monroe County to disaggregate and share out. The survey identifies the critical health risks impacting students age 13+ in Monroe County.
- 3.4 Ms. Carbone moved, seconded by Mr. Howlett, RESOLVED, that the Board approve Consent Items (CSE) 3.4.1-3.4.8. The motion carried 5-0.
 - 3.4.1 On November 9, and 15, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.

- 3.4.2 On November 6, 9, 13, 15, 16, 17, 21 and 28, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.3 On October 19, November 8, 9, 14, 15, 28, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.4.4 On November 8, 14, 16, and 21, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.5 On November 15, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.6 On November 16, and 17, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.7 On November 13, and 15, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.4.8 On November 6, 14, 15, 16, and 17, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Stroup, RESOLVED, that the Board approve Personnel items 4.1-4.13. The motion carried 5-0.

CERTIFIED

4.1 Appointments

None

4.2 Resignations

4.2.1 Elizabeth Solis, LOTE Teacher at Oliver Middle School, to resign effective December 1, 2023.

4.3 Substitutes

- 4.3.1 Andrew Woolley, pending fingerprint clearance
- 4.3.2 Jordyn Bombay
- 4.3.3 Katelyn Cyganovich
- 4.3.4 McKenna Wright, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Robin Nowak, Mentor Teacher \$800 (November – June)
- 4.6.2 Kristin Smith, Mentor Teacher \$700 (December – June)
- 4.6.3 Michael Casale, Mentor Teacher \$625 (December – June)
- 4.6.4 Creation of one (1.0 FTE), School Counselor position

CLASSIFIED

4.7 Appointments

None

4.8 Resignations

None

4.9 Substitutes

- 4.9.1 Elizabeth Woodams, Teacher Aide, pending fingerprint clearance
- 4.9.2 Alec Rockow, Teacher Aide, pending fingerprint clearance
- 4.9.3 Megan Millspaugh, Bus Attendant, training for CDL, pending fingerprint clearance
- 4.9.4 Morgan King, Bus Attendant, training for CDL, pending fingerprint clearance

4.9.5 Thomas Carducci, Bus Attendant, training for CDL, pending fingerprint clearance

4.9.6 Kalie Moyer, Cleaner

4.10 Volunteers

4.10.1 Denise Nowaczyk

4.10.2 Robert Schiller

4.10.3 Colleen Pittman

4.11 College Participants

4.11.1 Luke Lloyd, Practicum, (Cherie Brooks)

4.12 Leaves of Absence

None

4.13 Other

4.13.1 Upon the recommendation of the Superintendent, for reasons of economy the Board of Education hereby abolishes a 1.0 FTE position in the civil service competitive classification of Office Clerk IV, effective December 6, 2023.

4.13.2 Creation of one (1) Office Clerk III position, 7.50 hours per day, 11 months per year.

5. Financial

5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart gave a reminder about Budget Committee on Wednesday.

5.2 Ms. Robertson moved, seconded by Mr. Stroup,

WHEREAS, the Combi Ovens Bid (quantity of 2) was opened on November 27, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and the Rochester Business Journal. Four (4) companies responded.

Vendor	Unit Price	Total Price (qty x 2)	Notes
B&G Food Service Equipment & Sales– Per Spec	\$23,698.00	\$47,396.00	Did not meet Spec
Douglas Equipment– Per Spec	\$29,583.93	\$59,583.93	
Main-Ford General Supply – Alternate	\$19,334.68	\$38,668.36	Did not meet Spec
Main-Ford General Supply – Per Spec	\$29,801.29	\$59,602.58	
Singer Kittredge Equipment– Per Spec	\$28,944.00	\$57,888.00	Low Bid

RESOLVED, that the Board of Education approve Singer Kittredge Equipment as successful bidder, as listed, to supply a quantity of two Combi Ovens, for the total amount of \$57,888.00. The motion carried 5-0.

5.3 Ms. Carbone moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education Approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for October 2023. The motion carried 5-0.

5.4 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Treasurer’s Report for October 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 5-0.

5.5 Mr. Stroup moved, seconded by Ms. Robertson, RESOLVED that the Board of Education approve the Financial Report for October 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 5-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley shared that the District received a check for nearly \$140,000 from FEMA for COVID supplies and purchases in previous years, bringing the total to \$536,000 received to date. He thanked Lisa Proctor for putting the documents together to validate and get reimbursements.
- He also shared the Capital Project presentations are going well for the vote next week.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- None

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared it was an honor and privilege to serve as a judge holiday lights parade sponsored by the Stetson Club. Unfortunately, our band couldn't be there due to the weather. Brockport Cheerleaders and our Transportation Department participated. He gave kudos to everyone who stayed to watch.
- He also shared he is looking forward to celebrations this month and visiting the schools with Board members.

8.2 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve a settlement agreement between the Superintendent and an employee. The motion carried 5-0.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Ms. Carbone shared the highlight of the week (in addition to Dr. Goetz' award), was attending a Wrestling Tournament at Webster Schroeder. There were numerous schools from across NYS and Brockport CSD won the entire tournament.
- Mr. Stroup attended the Girls Varsity Basketball Tournament and shared it was great to see them make a big comeback.
- Mr. Howlett said it was great to be at the parade and to see everyone despite the weather.
- Mr. Lewis also attended the parade and was impressed at the number of people who came out and stayed.

13. Executive Session

13.1 Mr. Stroup moved, seconded by Mr. Howlett, RESOLVED that the Board of Education adjourned the meeting at 7:13 p.m. to enter into Executive Session for the purpose of discussing the employment history of particular persons and matters leading to the discipline or dismissal of a particular person. The motion carried 5-0.

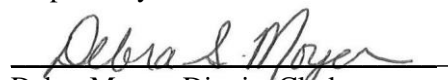
Ms. Robertson moved, seconded by Mr. Stroup, the Board entered into executive session at 7:27 p.m. The motion carried 5-0.

Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned executive session and entered into regular session at 8:25 p.m. The motion carried 5-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Ms. Carbone, the Board adjourned the meeting at 8:25 p.m. The motion carried 5-0.

Prepared by:


Debra Moyer, District Clerk

12-19-23

Date